

Notes for completing the Charles S French Charitable Trust Grant Application Form

1	<p>Name of your organization as held by the UK Charity Commission www.gov.uk/government/organisations/charity-commission</p>
2	<p>Charitable status including the registered number as held by the UK Charity Commission www.gov.uk/government/organisations/charity-commission</p>
3	<p>Brief description of your organisation Please describe what you do and the track record of your organisation in the geographical area / sector in which you are applying for funding. If your organisation is new, please provide details of the track record of your key people.</p>
4	<p>Brief description of your application for funding Please explain what your application for funding is for, including details of:</p> <ul style="list-style-type: none"> • The specific purpose or project to which it will be applied; • When you intend to spend the funding; • The total amount of funding required and how you intend to secure funding from other sources; • What you would like to do with the funding if you cannot secure the total amount of funding you require?
5	<p>Previous funding Please confirm if you have applied for or received funding from us previously. If you have received previous funding from us, please confirm when, how much and how it was used to benefit your organization.</p>
6	<p>Information about your feedback processes Please tell us how you intend to provide feedback to us about how any grant we provide has been spent.</p>
7	<p>Accounts (Note: We cannot review grant applications without accompanying accounts) Please confirm that you are able to send us your most recent closed accounts (or budget if your organisation is new). Where possible, please highlight parts of the accounts which relate to the geographical area / sector in which you are applying for funding.</p>
8	<p>Bank details (Note: Essential for payment of grants) Please include your organisation's bank details, which we will need if your application is successful in order to pay grant monies to your organisation. This will be deleted from our records should your application be unsuccessful.</p>
9	<p>Other information Please include any other information you think might be relevant to your application</p>
10	<p>Data Protection The data protection legislation called GDPR requires that we must have a lawful basis for processing any personal data you send us, whether about you or beneficiaries on whose behalf you are applying for funding from the Charles S French Charitable Trust.</p> <p>When making an application you will be asked to confirm that:</p> <ul style="list-style-type: none"> • You understand it is in our legitimate interests to hold details about you including your name and email address because you have contacted us to apply for funding • Where you are applying for funding on behalf of any beneficiaries whose personal data you intend to disclose to us, that you have obtained those beneficiaries' explicit consent for such disclosure • You agree to us contacting you with news and information about the Charles S French Charitable Trust, provided that you will always be given the option to opt out from such communication.

Application for funding from the Charles S French Charitable Trust

For CSFCT office use only				
No:	Section	Accounts	Previous grants	Ack. Date

Please complete this form in no more 1,000 words (about two sides of A4 paper)

Charity Name See note 1	
Address of your organization See note 1	
Charitable status including the registered number See note 2	
Brief description of your organisation See note 3	
Brief description of your application for funding See note 4	

